

## USA Swimming Operational Risk Committee Minutes

### June 15, 2023 - Virtual Meeting

**Present:** Dan McCarthy, USA Swimming; Nate Chessey, USA Swimming; Rachel Olson, USA Swimming; Mike Seip, Chair; Starre Haney; Lynne Shine; Doug Wharam; Stacy Smith; T.J. Walsh, Athlete; Melissa Millerick-May, Jack Yetter

**Absent:** Garret Sims, Athlete; Branden Burns; Marco Greico, Athlete; Connie Harvey, ARC; Lindsay Mondick; Davis Shelton; John Wallum, IOA

**Guests:** Kenneth Chung, USA Swimming

**Call to Order:** Mike Seip, Committee Chairman, called to order the regularly scheduled meeting of the USA Swimming Operational Risk Committee at 12:05 PM EDT on Thursday, June 15, 2023, via Zoom videoconference.

**Conflict of Interest Disclosure:** None

### Agenda

### AGENDA

#### CALL TO ORDER

#### ANNOUNCEMENTS

#### APPROVAL OF AGENDA

#### APPROVAL OF MINUTES

#### BUSINESS

1. Welcome
2. NGB updates – Nate/Dan/Rachel
3. Working Groups Reports
4. LSC Leadership Meetings
5. LSC Contacts
6. Communications-spotlights
7. Other

#### Goals/Working Groups for 2023-24

1. Meet Marshal Program Development
2. Water Temperature
3. Communications
4. Racing Start Certifications
5. Certifications
6. Hypoxic Blackout
7. Concussion

**Future Meetings the 3<sup>rd</sup> Thursday of each month via Zoom at 12:00 PM EST: July 20, 2023, August 17, 2023, September 21, 2023**

### Adjournment

#### June 2023 Agenda

- Motion to approve Agenda: Lynne Shine, Second: Jack Yetter

## May 2023 Minutes

- Motion to approve Minutes: Jack Yetter, Second: Melissa Millerick-May

## NGB Updates (Rachel Olson and Kenneth Chung)

- Rachel stated that she had the ROO data to present, but asked that Kenneth Chung, Vice Chair Fiscal Oversight USA Swimming Board of Directors speak first to address with the Committee the new path and process going forward.
- Kenneth stated that the Board of Directors, as part of its Strategic Initiatives is in the process of aligning the National Committees.
  - Board of Directors Strategic Initiative Key Performance Indicators
    - 1.1 Promote the Sport
    - 1.2 Grow Membership
    - 1.3 Public Relations
    - 1.4 Risk & Opportunity
      - *Review loss data and work with the Operational Risk Committee to identify areas for risk mitigation.*
        - *Operational Risk Committee to review loss data to assist in identifying two or three specific areas to address in 2024. New Program Director, Risk Management to work with the Operational Risk Committee to plan for the remainder of 2023.*
  - The objective moving forward will be to how best to manage risk to preserve and protect USA Swimming resources and goodwill.
  - Analysis will be done from the standpoint of frequency and severity with the realization that frequency does not always drive severity.
- Rachel then went over the ROO data for January 1, 2023 – May 31, 2023, with a particular focus on the trends and points of interest. She stated that a focus of the Committee going forward will be to analyze the data and ascertain whether specific situations call for a safety plan or a training plan and how best to implement.
- In response to a question from the Committee regarding the status of working groups and projects currently in process, Kenneth stated that all current projects should be placed on the table alongside those identified via the historical data. Prioritization will favor the projects that will provide the highest impact overall.
- Rachel stated that the data provides us with information concerning risks that have already happened, however, emerging risks also need to be identified and addressed.
- Rachel will provide the Committee with copies of the ROO presented during the meeting with the understanding that strict confidentiality is expected.

## Working Group Reports:

- Meet Marshals (Starre)
  - The USA Swimming website now allows for data on LSC Meet Marshals to be inputted and available for use. The SWIMS database will now provide a list of names of those in the LSC who have completed their Meet Marshal certification training and are ready to work meets in that capacity.

**Adjournment:** Mike Seip adjourned the June 15, 2023, meeting of the Operational Risk Committee at 1:05 PM.