

## **EVALUATOR'S LIST NEW ADDITIONS PROCEDURE**

**N2** There is currently no permanent list of N2 evaluators. These evaluators have been and will continue to be appointed based upon recommendations from the LSC Officials Chairman, or members of the USA Swimming Officials Committee. The appointments are meet specific, and the evaluator's authority is limited by the level of certification of the appointee.

### **N3 INITIAL EVALUATOR (N3i)**

Minimum Qualifications:

N3 in the position, and

- (a) Officiated and obtained a satisfactory evaluation in the position in at least one National Championship within the previous 5 years.
- (b) Previous experience as an N2 evaluator.
- (c) Obtain a written recommendation from the LSC Officials Chair and/ or an N3 Final Evaluator with whom the candidate has previously worked attesting to the mentoring skills and evaluating ability of the candidate.

Then: Submit minimum qualifications to the USA Swimming Officials Committee for review. In addition to the above submissions the Committee may consider "Evaluate the Evaluator" responses and opinions of other N3 Final Evaluators or Committee members prior to approving the candidate. An approved candidate's term will be 2 years and may be renewed or extended by the Committee.

### **N3 FINAL EVALUATOR (N3f)**

Appointment Considerations:

Selected and invited from the list of N3 Initial Evaluators, and considering

- (a) Officiated and obtained a satisfactory evaluation in the position in at least one National Championship within the previous 5 years.
- (b) Received favorable recommendations from other N3 Final Evaluators, the LSC Officials Chair and/or the USA Swimming Officials Committee.
- (c) Timely submission of quality evaluations as N3 Initial Evaluator.
- (d) Responses to the "Evaluate the Evaluator" questionnaire.

Then: The USA Swimming Officials Committee will have final approval authority of the candidate. An approved N3 Final Evaluator will be appointed for a 3 year term which can be extended or renewed by the Committee.

### **DELISTING:**

The USA Swimming Officials Committee may remove a previously listed evaluator from the permanent list based upon the following:

- No National Championship Meets in the previous 5 years. ( Evaluators with strong mentoring skills who have voluntarily removed themselves from the National Championship Deck for personal reasons will be unaffected by this requirement)
- Consistently negative feedback from "evaluate the evaluator".
- Inactivity ( not working meets at any level and not evaluating)
- "rubber stamp" or poor quality evaluations
- Requests to be removed from the list.
- Expiration of term without request to be reappointed.
- Failure to renew USA Swimming membership.

